



# the amp at adamson square RENTAL AGREEMENT

Desired Date:	Event Time:	Load In:	Load Out:
Contact Name & Organization:			
Address:			
City:	State:	Zip:	
Phone:	Email:		
Name of Event:			
Description of Event:			
<b>ALL EVENTS MUST BE FREE TO THE PUBLIC.</b>			
<input type="checkbox"/> RENTAL \$400			
<input type="checkbox"/> NONPROFIT RENTAL \$300			
<ul style="list-style-type: none"> <li>• 6 hours of facility and stage use (inclusive of load in and load out)</li> <li>• Access to restrooms</li> <li>• Stadium lighting after sundown</li> <li>• Technical upgrade optional</li> <li>• Marketing upgrade optional</li> </ul>			
<input type="checkbox"/> <b>Technical Upgrade \$150</b> – Includes technical assistant and use of speakers, microphone, and projector			
<input type="checkbox"/> <b>Marketing Upgrade \$150</b> – Market your event on the digital marquees at the AMP for two weeks prior to event			
Image must be:			
<ul style="list-style-type: none"> <li>• High resolution</li> <li>• 1600px x 900px</li> <li>• Large text including only event, date, time</li> <li>• Clear and easy to read</li> <li>• Must be submitted 30 days before event</li> </ul>			
*The City of Carrollton and University of West Georgia reserve the right not to market your event if the image does not meet requirements. In such cases, the \$150 upgrade fee will be refunded.			
<input type="checkbox"/> <b>Additional hours - \$100/hour</b>			
Quantity needed _____			
<b>DEPOSIT: The rental fee of \$400 must be received to reserve your date(s) and time(s). The balance of the optional upgrades are due thirty (30) days prior to the event.</b>			
<b>INCLUDED WITH ALL RENTAL PACKAGES:</b>			
<ul style="list-style-type: none"> <li>• Event listed on the AMP Facebook Page (renter must create event and send link to be added).</li> <li>• Event listed on the AMP schedule on <a href="http://carrolltonmainstreet.com">carrolltonmainstreet.com</a></li> </ul>			



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**NOT INCLUDED WITH RENTAL PACKAGES:**

- Marketing, advertisement, or any promotion by Carrollton Main Street or City of Carrollton

**PAYMENT AND RESERVATION:**

Submit application, documents, and checks to:

The Carrollton Main Street Office located at:  
**The Bradley Train Depot, 455 Bradley Street, Carrollton, GA 30117**  
 Mailing Address:  
**PO BOX 1949 Carrollton, GA 30112**

The Amphitheater at Adamson Square is an outdoor open-air facility used for musical events, movies, and concerts. The seating capacity is between 750-1000 on a tiered lawn setting. If the requested date is available, the rental fee and signed rental agreement are required to book your date.

**Make checks payable to The City of Carrollton.**

Credit card payments are accepted at City Hall Water Department (**Visa and Mastercard only**) and must present rental form.

**CANCELLATIONS/REFUNDS:**

**ALCOHOL PRESENT DURING EVENT?**

**YES / NO**

**An Alcohol permit must be obtained (minimum 30 days prior to event) from City Hall if alcohol is present during your event.**

**FOOD/VENDOR POLICY:**

Any food present at event must be given away. The Exhibitor or outside vendors may not sell food or drink items. No food trucks are permitted.

I have read and fully understand that all events must be free and open to the public. I have read and fully understood all the terms and conditions of the application and I understand that this application creates a binding contract between me and any entity through which I shall conduct business at the Amphitheater at Adamson Square (collectively, jointly, and severally, the “exhibitor”) and the Carrollton Main Street Program. The Exhibitor hereby agrees to abide by all the terms of this contract, as set forth herein, and by all additional rules and policies imposed by the festival upon it’s participation in the festival, should this application be accepted. The Exhibitor hereby agrees to defend, indemnify and hold harmless the Amphitheater, its personnel, the City of Carrollton (the “City”) all organizations and persons sponsoring, managing, or in any other way participating in the Amphitheater, from any loss, expense, liability, claim, penalty, or lawsuit in any way arising.

Application Signature and Date: \_\_\_\_\_