



# the amp at adamson square

## 2019 Rental Agreement

<b>Desired Date:</b>	<b>Event Time:</b>	<b>Load In:</b>	<b>Load Out:</b>
<b>Contact Name &amp; Organization:</b>			
<b>Address:</b>			
<b>City:</b>		<b>State</b>	<b>Zip:</b>
<b>Phone:</b>			
<b>Email:</b>			
<b>Name of the Event:</b> <b>Detailed description of your event:</b>			
<b>ALL EVENTS MUST BE <u>FREE</u> TO THE PUBLIC.</b>			
<p>Submit application, documents, and checks to:  <b>The Bradley Depot, 455 Bradley Street, Carrollton, GA 30117</b>  Mailing Address:  <b>PO Box 1949, Carrollton, GA 30112</b></p> <p>The Amphitheater at Adamson Square is an outdoor open-air facility used for musical events, movies, and concerts. The seating capacity is between 500 and 750 on a tiered lawn setting. If the requested date is available, <b>the rental fee and signed rental agreement are required to book your date.</b></p> <p><b>Make checks payable to: The City of Carrollton</b>  <b>Credit Card payments are accepted at City Hall Water Department (Visa and Mastercard Only) and must present rental form</b></p>			
<b>Cancellations /Refunds:</b>	Cancellations must be made in writing at least 14 days prior to your event. Cancellations will forfeit 50% of the rental amount. Cancellations made less than 14 days will forfeit entire rental amount.		
<b>Alcohol present during event? Y / N</b>	An alcohol permit must be obtained (minimum 30 days prior to event) from City Hall if alcohol is <u>present</u> during your event.		
<b>Food/Vendor Policy</b>	Any food present at event must be given away. The Exhibitor or outside vendors may not sell food or drink items. No food trucks are permitted.		

I have read and fully understand that all events must be free and open to the public.

**Applicant Signature:** .....

carrollton main street

city of carrollton

office: 770-832-6901  
mainstreet@carrollton-ga.gov

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PO BOX 1949, Carrollton, GA, 30112



# the amp at adamson square

## 2019 Rental Agreement

**Rental \$400**  
Nonprofit Rate \$300  
\*additional hours \$100/hr

- 6 hours use of facility and stage (inclusive of load in and load out)
- Access to restrooms
- Stadium lighting after sundown
- Technical Upgrade optional
- Marketing Upgrade optional

**Technical Upgrade \$150** - Includes technical assistant and use of speakers, microphone, and projector

**Marketing Upgrade \$150** - Market your event on the digital marquees at the AMP for two weeks prior to event

Image must be:

- High resolution
- 1600px x 900 px
- Large text including only event, date, time
- Clear and easy to read

\*The City of Carrollton and University of West Georgia reserve the right not to market your event if the image does not meet requirements. In such cases, the \$150 upgrade fee will be refunded.

**Included with all rental packages:**

- Event listed on the AMP Facebook page (renter must create event and send link to be added)
- Event listed on the AMP Schedule on carrolltonmainstreet.com

**Not included with rental packages:**

- Marketing, advertisement, or any other promotion by Carrollton Main Street or City of Carrollton

I have read and fully understand all the terms and conditions of this application and I understand that this application creates a binding contract between me and any entity through which I shall conduct business at the Amphitheater at Adamson Square (collectively, jointly and severally, the "Exhibitor") and the Carrollton Main Street Program. The Exhibitor hereby agrees to abide by all the terms of this contract, as set forth herein, and by all additional rules and policies imposed by the festival upon its participation in the festival, should this application be accepted. The Exhibitor hereby agrees to defend, indemnify and hold harmless The Amphitheater, its personnel, the City of Carrollton (the "City") all organizations and persons sponsoring, managing, or in any other way participating in the Amphitheater, from any loss, expense, liability, claim, penalty, or lawsuit in any way arising.

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